

**INDIVIDUAL CABINET MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	COVID-19 Test & Trace Support Payments
<b>Decision-maker</b>	Cabinet Member for Finance and Resources
<b>Earliest date when decision can be taken</b>	3 November 2020
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	N/A – Decision subject to Urgent Implementation Notice
<b>Date sent to cabinet member</b>	3 November 2020
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>1. That the cabinet member for Finance and Resources approve the introduction of the COVID-19 Test and Trace Support policy with effect from the 12 October 2020 and payments made to date.</li> <li>2. Provides the Strategic Director Finance and Governance with the delegated responsibility to make future decisions on amendments to the scheme following further review and consultation.</li> </ol>

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer (Name and job title)</b>	Dominic Cain, Director Exchequer Services
<b>Report author (Name and job title)</b>	Eugene Nixon, Head of Strategy and Compliance, Exchequer Services
<b>Contact Number</b>	020 7525 3519

**PART B**

*(Cabinet member to complete this section)*

<b>DECISION(S)</b>
As in report

<b>REASONS FOR DECISION</b>
As in report

<b>ALTERNATIVE OPTIONS CONSIDERED</b>
None

<b>REPRESENTATIONS RECEIVED</b>
None

<b>ADDITIONAL ADVICE RECEIVED</b>
None

<b>ANY INTERESTS DECLARED</b>
<p><i>Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.</i></p> <p><i>Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.</i></p> <p><i>If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.</i></p>

## DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*

~~or~~

I ~~approved an alternative course of action set out in Part B.\*~~

~~or~~

I ~~have referred this matter to the Full Cabinet for decision.\*~~

(\* ~~Please delete as appropriate~~)

Signed



Dated 6/11/20

Cabinet Member

Please return completed form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.